

# Premises Licence

Issued in accordance with The Licensing Act 2003

**Name of Premises:** The Prince Albert

**Address of Premises:** Railway Street  
City Centre  
Wolverhampton  
WV11 1LG

**Premises Licence Number:** 15/00322/PREDPS – Variation of Premises DPS

**Date Licence Granted:** 09/02/2015

## 1. Opening hours of the premises

**Normal Hours:** Monday to Sunday 0800 to 0700 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** 0800 hours closing on Friday, Saturday, Sunday and Monday on Bank Holiday weekends, Christmas Eve and Boxing Day

## 2. Licensable activities authorised by the licence and the times the licence authorises the carrying out of these activities

**Activity:** **Films**  
**Normal Hours:** Monday to Sunday 1000 to 0700 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** When opening hours are extended on Bank Holidays these hours follow the opening hours

**Activity:** **Indoor Sporting Events**  
**Normal Hours:** Monday to Sunday 1000 to 0700 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** When opening hours are extended on Bank Holidays these hours follow the opening hours

**Activity:** **Live Music**  
**Indoor**  
**Normal Hours:** Sunday to Monday 1000 to 0230 hours  
**Outdoor**  
Sunday to Monday 1800 to 0400 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** None

**Activity:** **Recorded Music**  
**Indoor**  
**Normal Hours:** Monday to Sunday 1000 to 0600 hours  
**Outdoor**  
Monday to Sunday 1800 to 0400 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** When opening hours are extended on Bank Holidays these hours follow the opening hours (**Indoor**)

**Activity:** Performances of Dance  
**Normal Hours:** Monday to Thursday 1100 to 2300 hours  
Friday & Saturday 1100 to 0000 hours  
Sunday 1200 to 2230 hours

**Seasonal Variations:** None  
**Non Standard Hours:** None

**Activity:** Activity like music or dance  
**Normal Hours:** Sunday to Monday 1000 to 0600 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** When opening hours are extended on Bank Holidays these hours follow the opening hours

**Activity:** Late Night Refreshment  
*Indoor*  
**Normal Hours:** Monday to Sunday 2300 to 0700 hours  
*Outdoor*  
Monday to Sunday 2300 to 0400 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** When opening hours are extended on Bank Holidays these hours follow the opening hours (**Indoor**)

**Activity:** Sale/Supply of alcohol on the premises  
*Indoor*  
**Normal Hours:** Monday to Sunday 1000 to 0600 hours  
*Outdoor*  
Monday to Sunday 1800 to 0400 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** 1000 hours New Years Eve to 1000 hours New Years Day  
1000 - 0700 on Friday, Saturday, Sunday and Monday on  
Bank Holiday weekends, Christmas Eve and Boxing Day  
(**Indoor**)

**Activity:** Sale/Supply of alcohol off the premises  
**Normal Hours:** Monday to Sunday 1000 to 0600 hours  
**Seasonal Variations:** None  
**Non Standard Hours:** 1000 hours New Years Eve to 1000 hours New Years Day  
1000 - 0700 on Friday, Saturday, Sunday and Monday on  
bank holiday weekends, Christmas Eve and Boxing Day  
(**Indoor**)

**3. Name of the designated premises supervisor if the sale of alcohol is involved**

Sarah Emma Hughes dated as of 09/02/2015  
Personal licence number: DY502795  
Issued by Dudley Metropolitan Borough Council

**4. Is access to the premises by children restricted or prohibited**

Provision only as prohibited or restricted under the Licensing Act 2003

**5. Name, (registered) address of the holder of the premises licence**

Richard Ryan Ltd  
20 Market Street  
Stourbridge  
DY8 1AG

## **Mandatory Conditions**

### **Mandatory conditions as required by the Act will apply to the licence.**

It is the responsibility of the Premises Licence Holder and the Designated Premises Supervisor to ensure that they are conversant and compliant with all current mandatory conditions in relation the Licensing Act 2003.

## **Conditions consistent with the Operating Schedule**

### **Historic permissions consistent with the Justices Licence as converted under the Licensing Act 2003**

#### **Provision of substantial refreshment**

Hot food or hot drinks may be provided in line with alcohol sales with an additional thirty minutes thereafter.

#### **Recorded Music**

The playing of recorded music in the premises is permitted 24 hours a day pursuant to Section 182 of the Licensing Act 1964

#### **New Years Eve**

The Regulatory Reform (Special Occasions Licensing) Order 2002.

Where this licence does not otherwise permit, on New Years Eve these hours may be extended from the end of licensed hours on New Years Eve to the start of licensed hours on New Years Day.

### ***General***

The types of regulated entertainments proposed re-instate and then enhance the normal pub entertainments that were previously unregulated, with the benefit to enhance the local facilities for social entertainment and reduce the focus on alcohol.

No new steps have been identified by my risk assessment in relation to the four licensing objectives, except as below.

I have considered the terms of your local licensing policy in preparing this application.

#### ***Variation granted 05/01/2012***

All existing conditions will also be applied to the 1st Floor.

#### ***The prevention of crime and disorder***

Providing a 60 minute extension of opening hours after the end of the sale of alcohol will promote this objective as the last drink will be consumed less quickly, with access to the pubs toilet facilities.

We will join the local Pub Watch scheme.

#### ***Variation granted 21/11/2013***

We have signed up to the Radio Link and are in the process of purchasing the Scan X ID Scanner.

### ***Public safety***

Function bookings will be limited to 150 persons. My risk assessment identifies no other risk of overcrowding.

### ***The prevention of public nuisance***

Live music will end at 0230 hours

All windows will be kept closed after 2200 hours

### ***Variation granted 21/11/2013***

Specialist sound systems have been installed which are limited and cannot be adjusted. Music volume will be reduced between the hours of 0100 and 0400 and softer music introduced to further reduce the volume and calm crowds before leaving the event at closing time.

### ***The protection of children from harm***

The restrictions set out in the Licensing Act 2003 apply

No unusual risks of harm to children have been identified during daytime hours, however strictly no under 18's after 8pm or when adult entertainment is on.

## **Conditions attached after a hearing by the Licensing Authority**

### ***Variation granted 05/01/2012***

1. On Thursday, Friday and Saturday evening and at any other times where any licensable activity is permitted past 12 midnight, at least two SIA door supervisors to be deployed from 2100 hours until close of business and until every member of the public has left the Premises. Two door staff to be deployed at the entrance of the Premises and at least one female (for searching females) and two door staff on each floor, with a further member of door staff floating between floors as a more visible presence in the Premises.
2. All door staff to be SIA registered, clearly displaying their own badges and wearing high visibility attire.
3. A least one member of SIA registered door staff to be deployed at the external smoking facility.
4. All patrons to be searched on entry or re-entry to the Premises with the use of electric hand wands and random searches to be carried out at the discretion of the Designated Premises Supervisor. All patrons refusing to be searched would have their access to the Premises refused.
5. A strict dress code to be implemented at the Premises, i.e. no tracksuits, baseball caps, hoodies etc. Smart, casual dress only.
6. Challenge 21 to be implemented at the Premises and photograph identification should be produced by anyone who appears to be under the age of 21 and all staff to receive sufficient training in challenging underage drinking. This training is to be documented.
7. No glass drinking vessels or glass bottles to be permitted outside the venue, either out into the street at the front of the Premises or out into the street at the rear of the Premises.
8. Last entry for all patrons into the Premises at 0200 hours, unless in possession of a pre-booked, dated admission ticket allowing access until 0300 hours.
9. All events are to be held at the discretion of the Designated Premises Supervisor (DPS) and/or Premises Licence Holder (PLH) and at least 28 days written notification, consisting of a risk assessment incorporating details of door supervisors DJs/performers and capacity levels, to

be given to the licensing department at Wolverhampton Central Police Station. Police advice received upon the outcome of this risk assessment should always be taken into consideration.

**10.** No events aimed specifically at under 18s to be held prior to authorisation of the Licensing Department at the Wolverhampton Police Station and at least 14 days notice to be given of the event.

**11.** Premises to join the Radio Link Scheme and sign up to the Information Sharing Agreement in conjunction with Wolverhampton City Centre Management (currently known as WV ONE).

**12.** The Designated Premises Supervisor or representative to attend Pubwatch meetings and any customer who behaves inappropriately will be barred from the Premises and their details passed to the Pubwatch Scheme.

**13.** Evidential quality CCTV to be installed and maintained to a high standard, with images/ recordings to be kept for 31 days and to be available upon request by any Responsible Authority. At any time, at least one member of staff to be on duty who can use/ download CCTV on request. CCTV should cover entry and exit points of the Premises and areas where alcohol/ money is served taken and in all areas to which public access and the immediate vicinity outside the Premises. The CCTV system should indicate the correct time and date.

**14.** An incident logbook shall be kept in the Premises, in which will be recorded any incident of crime and disorder. This book will be reviewed by senior management in association with the Designated Premises Supervisor. Any incident of crime and disorder at the Premises shall be reported by a member of staff to the Police as soon as it is reasonably practical to do so.

**15.** All staff who are involved in the sale of alcohol will be fully trained to ensure that no person who is drunk or disorderly or who appears to be under the age of 18 years will be served with intoxicating liquor; such training to be repeated every six months and to be documented.

**16.** An accurate record shall be kept of the number of persons admitted to each part of the Premises; such records to be kept for six months and to be made available to any Responsible Authority.

**17.** All staff to be trained in order to carry out the safe evacuation of the Premises in an emergency and training to be implemented at least annually. A record of this training is to be kept at the Premises and to be made available to any Responsible Authority upon request.

**18.** At least one member of First Aid trained staff to be on the Premises at any time that members of the public are present, to deal with problems associated with alcohol/drugs. If more than one First Aid trained member is on duty then their specific role and responsibilities are to be outlined before their duties commence. Training to be undertaken every six months, to be documented and made available to any Responsible Authority upon request.

**19.** Daily briefing/ tasking to be undertaken for all staff, outlining their responsibilities and any relevant information/policies in relation to the Premises to be documented and provided to any Responsible Authority upon request.

**20.** At least two (four - six if all floors/ beer garden to be open) SIA door staff to be deployed at the Premises when there is a football match at Wolverhampton Wanderers Football Club of a Category C or above. For all other categories it is advisable, but to the discretion of the Designated Premises Supervisor. Police advice should be taken into consideration.

**21.** Facilities shall be provided to enable taxis to be booked/ordered from the Premises.

## **Conditions attached after a hearing by the Licensing Authority**

### ***Variation granted 21/11/2013***

#### Conditions agreed between the West Midlands Police and the Premises Licence Holder

The following conditions will only apply to the outside part of the venue, to be called 'The Arena':

- 1) All events in the Arena are to be held at the discretion of the DPS and/or PLH and at least 28 days written notification, consisting of a risk assessment incorporating details of door supervisors, DJs/performers and capacity levels, to be given to the licensing department at Wolverhampton Central Police Station. Police advice received upon the outcome of this risk assessment should always be taken into consideration.

- 2) Plastic or polycarbonate glasses only to be used for the consumption of beverages whilst in any of the outside areas. No glasses or glass bottles/containers to be permitted under any circumstances in this area, either by staff or customers.
- 3) The premises will be equipped with an ID Scanner which will be utilised as part of the entry requirements for patrons. All patrons to be scanned on first visit. Any patrons refusing to have ID scanned will not be permitted into the venue. Any information stored within the ID Scanner must be made available to any member of a Responsible Authority upon request, or least within 12 hours of request.
- 4) Door supervisors deployed in the Arena area must wear high visibility attire consisting of at least a fluorescent tabard/jacket so that they are easily identified as security staff. Overt wearing of SIA certificates only is not sufficient.
- 5) The capacity level of the Arena area must not exceed the number detailed within the risk assessment for each specific event. Door supervisors deployed in this section must operate clickers to ensure that this level is not exceeded.
- 6) All patrons entering the Arena area will be subject of a search by door supervisors. Any person refusing to be searched will not be permitted in the Arena area.
- 7) The outside area must be covered by CCTV with the following stipulation:
  - CCTV should cover entry and exit points of the Arena area and all areas where alcohol/money is served/taken and all areas to where public have access and the immediate vicinity outside the premise.
  - Images / recordings to be downloaded in a suitable format and provided to any member of a Responsible Authority upon request and without any undue delay.
  - Images and recordings must be of evidential quality, must indicate the correct time and date and be kept for at least 31 days.
  - All staff to be trained to use the CCTV system and at least one member of staff to be on duty who is trained to download the systems images should any member of a Responsible Authority make a request.

Conditions agreed between Environmental Health (Commercial) and the Premises Licence Holder

The following conditions will only apply to the outside part of the venue, to be called 'The Arena':

- 1) Noise/vibration will not emanate from the premises to cause at nuisance at the closest sensitive property.
- 2) Compliance with the noise plan submitted on 21 November 2013 will be set as conditions of your operating schedule.
- 3) All doors and windows in the Prince Albert building must remain closed when regulated entertainment takes place, except to allow for access and egress.
- 4) No licensable activity will take place outdoors on a Monday to Thursday except on all Bank Holidays (including bank Holiday Mondays), Valentine's Day, Easter Monday, Halloween, Bonfire night, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day.
- 5) All recorded and Live music will be reduced after 0100 hours. Sound limiter equipment must be used on **all** sound producing equipment used at all events to ensure noise and

vibration from the licensable activities does not cause a nuisance at the closest sensitivity properties.

- 6) All recorded and live music in the outside area will terminate at 0200 hours with the exception of any background entertainment and a maximum of two outdoor events in the arena area per calendar month.
- 7) Regular patrols, by a responsible person, will be undertaken of the surrounding area of the external area of the premises to ensure that the entertainment at the premises or noise from patrons outside the premises is at a level not to cause a nuisance to residents living in the vicinity of the premises. Patrols will be undertaken at least twice each day/night regulated entertainment takes place.
- 8) Should the DPS or Premises licence holder be notified of any justified noise complaints action must be taken immediately to reduce the level of music and or vibration to the satisfaction of the investigating Officer.
- 9) The surface of the lower arena area will be resurfaced prior to are being used, so as to provide a sound, safe, even surface for patrons

Further to the above specific conditions the following recommendations are made:

The same sound producing system is used to provide all regulated entertainment.

Speakers in the arena area are directed towards the Prince Albert building to reduce noise and vibration levels emanating from events.

## **Plans**

As submitted with application dated 09/11/2011 (Indoor) and 11/10/2013 (Outdoor) and retained by Wolverhampton City Council